



Installers Public Meeting Minutes

Installers - Manufactured Housing

Feb 13, 2024 at 10:00 AM EST to Feb 13, 2024 at 12:00 PM EST

7 Eagle Square, Concord, NH, USA

Absent: Eric Kaufman, Linda Rogers, Robert Wentworth,

Members: Kevin Lacasse(KL), Fred Emanuel(FE), James Baird(JB), Gary Francoeur – Chair,

Remote(GB), Tom Blanchette - Remote(TB)

Staff: Alex Fisher – Board Administrator, Carson Hansford – Board Administrator, Celina Waryasz – Licensing

I. Call To Order – GF called the meeting to order at 10:07AM.

Motion: Upon a motion by KL with a second by JB, the board voted that Tom Blanchette and Gary Francoeur can participate remotely.

II. Review of Public Minutes from the January 4, 2024 meeting

Motion: Upon a motion by TB with a second by KL, the board voted to approve the public minutes from January 4, 2024 meeting. Unanimous.

III. Administrative Rules & Legislative Topics

A. HB 1271

B. Inst 100 - Hearing at 10:30AM

1. No Public Comment

C. Inst 300 - Hearing at 10:30AM

1. No Public Comment

D. Inst 200 - Filed with JLCAR on 1/8

E. Expiring Rules

IV. Non-Public Session

Non-Public session conducted for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business. Such a non-public session is authorized by RSA 91-A:3, II (c) & (e), RSA 91-A:5, IV, *Lodge v. Knowlton*, (1978), and the Board's executive and deliberative privileges.

Motion: Upon a motion by JB with a second by KL the board voted to go into non public.
Unanimous.

V. Seal The Minutes of the Non-Public Session

Minutes of the non-public session are sealed to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective.

Motion: Upon a motion by JB with a second by FE, the board voted to seal the minutes of the non public session. Unanimous.

VI. Adjournment

Motion: Upon a motion by JB with a second by KL the board voted to adjourn the meeting at 10:57AM. Unanimous.